



## Revised Constitution October 2024

Previously reviewed: August 2022

### MISSION

#### Clause 1

The name of the Society shall be Wigton Theatre Club. It shall be purely voluntary and non-profit making. Wigton Theatre Club is a registered CIO.

#### Clause 2

The objects of the Society are to promote, maintain, improve and advance public education by promoting and encouraging the performing arts; to develop public appreciation of the art of drama by offering the people of Wigton and the surrounding area a varied, accessible and affordable programme of live drama and music, in a welcoming and comfortable environment.

#### Clause 3

All income of Wigton Theatre Club shall be applied solely to the furtherance of the aims and objectives of the Society, which shall remain a purely voluntary society.

### GOVERNANCE

#### Clause 4

The Government of the Society shall be by a Committee elected at an Annual General Meeting to be held as soon as possible after the last day of the Wigton Theatre Club financial year which is 31<sup>st</sup> July but no later than fifteen months after the previous Annual General Meeting. At the AGM the Executive Committee shall present a full report and financial statement upon the previous year's working. The General Meeting shall elect the following executive officers: Chair(s), Secretary, Treasurer plus a minimum of four other members as the meeting deems necessary. Officers must be proposed or seconded by a member of the existing committee.

#### Clause 5

The executive officers will form the core of the board of Trustees.

#### Clause 6

To be eligible to serve on the committee the candidate must have been an active and fully paid up member of Wigton Theatre Club for at least a full year. They must be proposed or seconded by a member of the existing committee.



## Clause 7

The roles of individual committee members shall be determined by the elected committee. The Committee shall have the power to co-opt society members to the committee for specific purposes. Co-opted members shall have full voting powers for the period of their office.

## Clause 8

The Committee shall appoint sub-committees as and when necessary. The Chair(s) shall be members of all sub-committees. Every sub-committee shall have a representative, in addition to the Chair(s), who is also a member of the Committee.

## Clause 9

Decisions of all Committees, including sub-committees, shall be by a majority vote, save Clause 18, the Chair(s) having a casting vote where necessary. A quorum of sixty per cent of the committee shall be required by the Committee. Decisions made by sub committees shall be reported back to the full Committee.

## Clause 10

Meetings may be held face to face, or with some or all members remote via a video application such as Zoom. Some committee decisions and subcommittee meetings may take place via a secure messaging service such as WhatsApp.

## Clause 11

With the exception of Clause 19, a minimum of six members may demand an Extraordinary General Meeting provided that they state their reasons, in writing, to the Chair(s). At least seven days' notice, in writing, together with the agenda shall be given to all members.

## MEMBERSHIP

### Clause 12

The membership of the Society shall comprise of Individual and Family Membership.

### Clause 13

Membership subscriptions shall be determined by the Annual General Meeting each year and shall be payable by new members on enrolment and not later than 31<sup>st</sup> January each year. Membership will run from January 1st to December 31<sup>st</sup>.



## Clause 14

Members joining after 1st October shall have their membership rolled over to the next full year.

## Clause 15

At any time, the Executive Committee shall have the right to reject an application for membership. That person shall have a right to be heard by the Executive Committee before a final decision on rejection is made.

## Clause 16

Members may be expelled or suspended, in accordance with our Code of Conduct.

## Clause 17

Any complaint, by any member on any aspect of the Society's activities shall be brought to the notice of the Executive Committee forthwith. All complaints will be processed in accordance with our Complaints Procedure.

## CHANGES TO THE CONSTITUTION

### Clause 18

Alteration to this constitution shall receive the consent of the majority of the members present and voting at an Annual or Special General Meeting.

A resolution for the alteration of the Constitution must be received by the Secretary of the Society at least twenty-one days before the meeting at which the resolution is to be brought forward.

At least fourteen days' notice of such a meeting must be given by the Secretary to the membership and must include notice of the alteration proposed: Provided that no alteration to Clause 2, this Clause, or Clause 19, shall take effect until the approval in writing of the Charity Commissioners or other authority having charitable jurisdiction shall have been obtained; and no alteration shall be made which would have the effect of causing the Society to cease to be a charity in law.



## DISOLUTION OF THE SOCIETY

### Clause 19

The Society may be dissolved by a Resolution passed by a two thirds majority of those present and voting at a Special General Meeting convened for the purpose, of which twenty one days' notice shall have been given to the members. Such resolution may give instructions for the disposal of any assets held by or in the name of the Society, provided that if any property remains after the satisfaction of all debts and liabilities such property shall not be paid to or distributed among the members of the Society but shall be given or transferred to such other charitable institution or institutions having objects similar to some or all of the objects of the Society as the Society may determine and if and in so far as effect cannot be given to this provision, then to some other charitable purpose.

Signed:

Aaron Cockbain (Co-Chair and Trustee)

Kate Jensen (Co-Chair and Trustee)